

VACANT JOB POSITION

Kenya Community Support Centre is an NGO based in Mombasa whose vision is a free, just and democratically governed society that upholds progressive equality. KECOSCE implementing a political democratization project in Mombasa, Kisauni and Msambweni District. The main objective of the project is to strengthen grass-root structures for conflict mitigation, peace building and advocacy for human security in the Coast of Kenya in line with the TJRC process. Main activities in the project will involve civic education and disseminate the TRJC Act and the Draft constitution and prepare communities to participate and own the process. The project will result to (1) increased public awareness on the TRJC and Constitutional review Act and their outcomes (2) Increased public participation in the reforms process (3) advocacy for policies that promote democracy and good governance launched (4) Strengthened local capacities for conflict mitigation and peace-building.

THE POSITION

Reporting to the programmes Coordinator, the project officer will be responsible for the overall results oriented project implementation and will lead a team of volunteers attached to the project. The officer will be responsible for monitoring and documenting the process of change, evaluation and reflection learning as well as reporting internally and externally.

THE PERSON

The ideal candidate will

- Hold a relevant undergraduate degree preferably in social sciences, community development or related field
- Posses a minimum of three years programme management experience gained in civil society and/or development organization, two of which should be at middle management level.
- Have a strong presentation, facilitation and training skills
- Have a strong written and oral communication skills, including effective report writing and the ability to work effective with multiple stakeholders in a complex, multi-actor environment
- Be a strong team player with the ability to develop and maintain effective working relationships within a distributed and dynamic team
- Bring the highest standards of integrity creativity and results orientation in an innovative environment and
- Have an appreciation of financial management within the context of programme management
- Process oriented, while at the same time aiming to realize concrete results

THE OFFER

This is a challenging and exciting role that requires an individual who demonstrates high personal drive and initiative with ability to provide effective leadership and manage diverse stakeholder relationships. If your career aspirations match this opportunity, please send your application us on or before Friday 16 April, 2010 at 4:30 p.m. Applications should be addressed to:

The Programmes Coordinator
Kenya Community Support Centre
P. O. BOX 42944-80100
MOMBASA

KENYA

WEBSITE: www.kecosce.org

EMAIL: kecosce@swiftmombasa.com, kecosce@kecosce.org

PLEASE NOTE THAT KENYA COMMUNITY SUPPORT CENTRE IS AN EQUAL OPPORTUNITY EMPLOYER.